

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: May 19, 2021

CAO File No. 0220-05701-0006

Council File No. 16-1178-S2

Council District: Various

To: The Council
The Mayor

From: Richard H. Llewellyn, Jr.,  City Administrative Officer

Reference: Economic and Workforce Development Department Transmittal dated April 28, 2021; Received by the City Administrative Officer on May 4, 2021; Additional information received through May 6, 2021

Subject: **REQUEST TO APPROVE SERVICE PROVIDER ALLOCATIONS AND CONTRACT AUTHORITY FOR HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP) FUNDS FOR THE LOS ANGELES REGIONAL INITIATIVE FOR SOCIAL ENTERPRISE YOUTH ACADEMY AND RELATED ACTIONS**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Approve Recommendations 1 and 2 in the Transmittal from the Economic and Workforce Development Department (EWDD) dated April 28, 2021 (C.F. 16-1178-S2); and,
2. Authorize the General Manager of EWDD, or designee, to prepare additional Controller instructions and/or technical corrections as necessary in order to implement the Mayor and Council's intent, subject to approval of the City Administrative Officer.

SUMMARY

In its Transmittal dated April 28, 2021 (Transmittal) (C.F. 20-1062), the Economic and Workforce Development Department (EWDD) requests approval of the results of a Request for Information (RFI) to select service providers for \$2 million in Homeless Housing Assistance and Prevention (HHAP) Program grant funds from the state of California to expand the Los Angeles Regional Initiative for Social Enterprise (LA RISE) program to participants ages 18 to 24; authority to execute contracts with nine recommended service providers, two of which are based on sole source procurement, and as-needed authority to prepare additional Controller instructions and/or technical corrections to implement actions approved by Council and Mayor. On January 28, 2021, Council and Mayor approved allocation of the HHAP funds to EWDD for the LA RISE program as \$200,000 for EWDD and other City administrative costs and \$1.8 million for program services through service provider contracts (C.F. 19-0914). The funds are intended to expand LA RISE employment

assistance and related services to unenrolled youth who are either at risk of or currently experiencing homelessness. The City Attorney has reviewed and accepted EWDD's recommendation for sole source procurement of planning and outreach services to be provided by the Roberts Enterprise Development Fund (REDF) and Los Angeles Unified School District (LAUSD). Our Office recommends approval of EWDD's recommended service providers relative to the HHAP funding for the LA RISE program and authority for EWDD to execute contracts with the recommended service providers, subject to review and approval by City Attorney as to form and legality, and prepare Controller instructions and/or technical corrections as needed.

DISCUSSION

In January 2021, EWDD conducted an RFI among its existing LA RISE service providers for employment and workforce development services to implement the program as the LA RISE Youth Academy. LA RISE services include individual assessment of each participant, case management, support services and barrier removal, work readiness and vocational training, subsidized employment, and other job assistance services. EWDD states that the funds will provide services for 226 total participants. Table 1 in EWDD's Transmittal lists a total of 296 participants as a service goal among the service providers. The higher number is due to 70 participants who will receive services from two service providers which will provide complementary services. Additional information regarding the RFI is included in EWDD's Transmittal. EWDD recommends approval of seven employment service providers and two sole source planning and outreach contractors as listed in Tables 1 and 2 in the Transmittal.

Pursuant to Los Angeles City Charter Section 1022, in November 2018, the Personnel Department determined that there are two City classifications that could potentially perform the requested services at EWDD, Los Angeles World Airports (LAWA), and the Department of Aging (Aging). EWDD stated that the work is of limited duration and exceeds their own Department capacity. Neither LAWA nor Aging responded to inquiries regarding their staff availability to perform these services. On November 29, 2018, our Office recommended that EWDD be permitted to contract for the LA RISE services because the work exceeds City staff availability and would be more feasibly performed by contract than by City employees.

FISCAL IMPACT STATEMENT

The recommendations in this Report have no impact on the General Fund. Funding is provided by the state of California's Homeless Housing Assistance and Prevention Program grant.

FINANCIAL POLICIES STATEMENT

The recommendations in this Report comply with the City Financial Policies.